

ADMINISTRATION COMMITTEE AGENDA

APRIL 13, 2026

5:30 PM

1. Call to Order

- a. Godfrey, Nemi, Abbott, Bradt, Casale, Elder, Robins

2. Approval of Minutes of March 9, 2026

3. Economic Development

- a. Authorization to Convey Tax Liens on Certain Dunn & Schoolcraft Transportation LLC Properties to Niagara Orleans Regional Land Improvement Corporation
- b. Authorization to Convey Certain Tax Liens in the Town of Niagara to Niagara Orleans Regional Land Improvement Corporation
- c. Authorization to Convey Certain Tax Liens to Niagara Orleans Regional Land Improvement Corporation

4. Community Safety and Security Committee Agenda

5. Community Services Committee Agenda

6. Infrastructure Committee Agenda

7. County Attorney

- a. Claim Settlement David Hoffman v. County of Niagara, et al. Niagara County Index No. E186245/2025

8. Human Resources

- a. Summer Hours - 2026

9. Information and Adjournment

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
March 9, 2026
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey	R. Updegrove	A. Schifferli, Economic Development
	A. Nemi	K. Alexander	M. Filicetti, Sheriff's Office
	R. Abbott	D. Huntington	B. Seaman, District Attorney
	R. Bradt	K. Andrews	D. Blackley, Public Defender
	M. Casale	P. Lopes	D. Leven, Fire Coordinator
	J. Elder	J. Pitarresi	D. Jablonski, Employment & Training
	C. Robins	K. Schuler	G. Meal, Public Works
		H.Soles	J. Gaston, Parks
	M. Hill		D. Timm, Refuse
			T. Quattrini, Information Technology
			J. Bieber, Water District

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:32 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of February 9, 2026. The minutes were approved by A. Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Economic Development

- a. Waiver of Residency Requirement for Environmental Management Assistant

M. Casale made a motion. R. Abbott seconded it. The resolution passed unanimously.

4. Community Safety and Security Committee Agenda

a. Office of the Sheriff

- i. Capital Project Close Out and Reallocation of Project Funds
- ii. Expenditure of Cellular E911 Funds to Purchase Microwave Equipment from Microwave Networks
- iii. Accept Domestic Cannabis Eradication/Suppression Program
- iv. Amendment of Securus Contract for Inmate Communication Services
- v. Amendment & Extension of LabVantage Solutions Inc. Contract for Purchase and Implementation of Laboratory Information Management System
- vi. Accept Motor Vehicle Theft and Insurance Fraud Prevention Grant
- vii. Accept NYS Emergency Services IP Network Readiness Grant
- viii. Extension of Forensic Firearms Consultant Agreement Shaw
- ix. Extension of Empire Emergency Apparatus Inc. Award for Police Vehicle and Car Equipment
- x. RP Oak Hill Building Co Inc. Walk-In Cooler and Freezer Project Change Orders No. 1-7
- xi. STRIVE Initiative Grant Budget Modification
- xii. Award RFP for Development of Emergency Communication Tower Site

NIAGARA COUNTY ADMINISTRATION COMMITTEE
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- xiii. Sole Source Purchase of TECAN Service Contract & ELISA Drug Screen Reagents with Immunalysis Corporation.
- xiv. Sole Source Purchase of HVAC Controller System Upgrade with Additional Sensors
- xv. Purchase of Agilent 8890 Gas Chromatograph System with Installation, Training & Service Contract
- b. **District Attorney**
 - i. Accept Motor Vehicle Theft & Insurance Fraud Prevention Grant
 - ii. Use of Forfeiture Funds Budget Modification
 - iii. Create & Fill Confidential Assistant PT Position
 - iv. Accept Crimes Against Revenue Program Grant
 - v. Federal Equitable Sharing Program Agreement & Annual Certification Report
- c. **Public Defender**
 - i. Acceptance of ILS 2026 Public Defense Office Professionalization and Modernization Grant
 - ii. Contract with Legal Aid Bureau of Buffalo, Inc. Memorandum of Agreement

D. Godfrey made a motion. R. Bradt seconded it. Passed unanimously.

5. Community Services Committee Agenda

- a. **Employment & Training**
 - i. Reappropriate New York Systems Change and Inclusive Opportunities Funds (NY SCION-OMH) 2026
 - ii. Reappropriate Renewable Energy Training Initiative (RETI) Funding 2026
 - iii. Reappropriate State-Level Training Program Incentive Funding 2026

J. Elder made a motion. A. Nemi seconded it. Passed unanimously.

6. Refuse District Committee Agenda

- a. Approval of Contract Addendum for Additional Services to be Performed by CHA Consulting, Inc. for the Niagara County Refuse Disposal District

R. Abbott made a motion. M. Casale seconded it. Passed unanimously.

7. Infrastructure Committee

- a. **Refuse District**
 - i. Approval of Contract Addendum for Additional Services to be Performed by CHA Consulting, Inc. for the Niagara County Refuse Disposal District
- b. **Information Technology**
 - i. Abolish Junior Network Administrator Position/Create and Fill Surveillance Systems Specialist Position
- c. **Buildings and Grounds**
 - i. Award of Sealed Bid ADA Door Operators for Niagara County Department of Public Health

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
March 9, 2026
5:30 PM**

d. Parks

- ii. Agreement between the County of Niagara and National Multiple Sclerosis Society
- iii. Agreement between the County of Niagara and Reelin' for a Cure
- iv. Agreement between the County of Niagara and the Town of Newfane-Olcott Beach Band Organ Rally
- v. Agreement between the County of Niagara and the Niagara Youth Elite Football & Cheer League
- vi. Agreement between the County of Niagara and Town of Wheatfield Summer Camp
- vii. Agreement between the County of Niagara and the YMCA Fitness in the Parks
- viii. Agreement between the County of Niagara and the Lockport Soccer Club
- ix. Agreement between the County of Niagara and WNY Partnership for Regional Invasive Species Management

e. Engineering

- i. East Canal Road Bridge over Donner Creek Change Order No. 3-Final
- ii. Clyde Burmaster Park Natural Playground Phase I Change Order No.2-Final
- iii. Award of Sealed Bid Oil Stop Valve Mechanism for Niagara County DPW

R. Bradt made a motion. C. Robins seconded it. Passed unanimously.

8. County Attorney

- a. Authorizing the Memorandum of Understanding with the Parties of the Niagara International Transportation Technology Coalition

J. Elder made a motion. A. Nemi seconded it. The resolution passed unanimously.

9. Human Resources

- a. Adoption of the NYS Gender Based Violence & the Workplace Policy for Niagara County
- b. Adoption of the Updated County of Niagara Title VI Civil Rights Plan

D. Godfrey made a motion. C. Robins seconded it. The resolution passed unanimously.

10. Treasurer's Office

- a. Budget Modification – Leases and Subscription Based IT Arrangements

R. Bradt made a motion. J. Elder seconded it. The resolution passed unanimously.

11. Adjournment

A motion was made by M. Casale to adjourn. A. Nemi seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:16 p.m.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
March 9, 2026
5:30 PM**

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



Administration Committee

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Today's Date: April 7, 2026

Department Submitting agenda item: Economic Development

Date of Committee Meeting: April 13, 2026

Title: Authorization to Convey Tax Liens on Certain Dunn and Schoolcraft Transporation LLC Properties to Niagara Orleans Regional Land Improvement Corporation

Brief Summary: The Niagara County Treasurer has requested legislative approval to transfer the tax liens on two contaminated properties to NORLIC with the understanding that these properties will be remediated by a private tax-paying purchaser.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks: The properties will be remediated and once again have the taxes paid on them.

**AUTHORIZATION TO CONVEY TAX LIENS ON CERTAIN DUNN
AND SCHOOLCRAFT TRANSPORTATION LLC PROPERTIES TO
NIAGARA ORLEANS REGIONAL LAND IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law ("RPTL") of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired tax liens on certain properties as follows: 140 Telegraph Road / S.B.L. No. 86.17-1-98 and Rochester Road / S.B.L. No. 86.00-3-12.121 (collectively, the "Properties"), and

WHEREAS, the Properties are abandoned industrial properties that require environmental remediation, and

WHEREAS, Section 1616 of the Not-for-Profit Corporation Law of the State of New York authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Treasurer has requested legislative approval to transfer all the tax liens through 2026 on the Properties to the Niagara Orleans Land Improvement Corporation ("NORLIC") with the understanding that the Properties will be remediated by a private tax-paying purchaser, and

WHEREAS, the Properties, if foreclosed upon by the County of Niagara, are not needed for municipal purposes, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition, and other expenses) are in excess of the potential auction value of the Properties, now, therefore, be it

RESOLVED, pursuant to County Law Section 215 and RPTL Section 902, the Chairman of the Niagara County Legislature be, and hereby is authorized and directed to sign and enter into a contract with NORLIC to sell all the tax liens through 2026 on the Properties for one and no more dollars and all other reasonable and necessary title transfer documents, subject to the review and approval of the Niagara County Attorney, and be it further

RESOLVED, Pursuant to RPTL Section 1190(2)(a), the County Treasurer, as enforcement officer, shall, at least thirty (30) days prior to the date scheduled for the sale of the delinquent tax liens shall provide a notice, in the form provided by RPTL Section 1190(2)(b), along with any other information deemed necessary or required, by First Class and certified mail, to the owners of the Properties and any other person who has filed a declaration of interest pursuant to RPTL Section 1126, or a comparable instrument pursuant to a comparable law, which has not expired, and be it further

RESOLVED, that, upon NORLIC's purchase of the tax liens, the County Treasurer is authorized and directed under RPTL Section 1190(3) to convey the tax liens to NORLIC by delivering to NORLIC tax lien certificates identifying the affected parcels and the total amount due on each parcel as of the date of the sale, including interest, penalties, and charges. The County Treasurer shall retain a copy of each such certificate in

his office, and shall maintain records that will enable interested parties to determine which liens have been sold, to whom, and the total amount due on such liens when they were sold, and be it further

RESOLVED that, upon sale, the affected tax district(s) shall have no further rights or responsibilities relative to delinquent tax liens which were sold under RPTL Section 1190(3).

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: April 7, 2026

Department Submitting agenda item: Economic Development

Date of Committee Meeting: April 13, 2026

Title: Authorization to Convey Certain Tax Liens in the Town of Niagara to Niagara Orleans Regional Land Improvement Corporation

Brief Summary: This resolution allows for the County Treasurer to transfer ten (10) tax delinquent brownfield properties in Niagara County to the Niagara Orleans Land Improvement Corporation (NORLIC). NORLIC will work to have these properties put back on the tax rolls and into productive use once again.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks: The properties will once again have the taxes paid on them, and will be put to productive use.

**AUTHORIZATION TO CONVEY CERTAIN TAX LIENS IN THE TOWN OF NIAGARA TO
NIAGARA ORLEANS REGIONAL LAND IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired tax liens on the following properties commonly known as (the Properties)

130.15-3-2.1	4225 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-10	4401 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-11	4425 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-14	Delaware Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-19	4311 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-20	Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-21	James Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-8	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-9	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
131.09-2-28.2	4287 Witmer Rd., Niagara Falls, New York in the Town of Niagara

and

WHEREAS, the Properties are tax delinquent commercial parcels that require environmental remediation, and

WHEREAS, Section 1616 of NY Not-for-Profit Law authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Treasurer had previously requested legislative approval to transfer the above tax liens in 2022 (ED-024-22) to the Niagara Orleans Regional Land Improvement Corporation ("NORLIC") with the understanding that the Properties will be put back on the tax rolls into a productive use, and

WHEREAS, the above Properties continue to not be needed for municipal purposes, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition and other expenses) are in excess of the potential auction value of the Properties, now, therefore, be it

RESOLVED, pursuant to County Law Section 215 and Real Property Tax Law Section 902, Niagara County is hereby authorized to enter into a contract with NORLIC to sell all tax liens including 2026 and all previous year's tax liens on 130.15-3-2.1; 130.15-5-10; 130.15-5-11; 130.15-5-14; 130.15-5-19; 130.15-5-20; 130.15-5-21; 130.15-5-8; 130.15-5-9; 131.09-2-28.2 for one and no more dollars, and be it further

RESOLVED, that following the County Attorney's review, a contract, and all other reasonable and necessary title transfer documents shall be executed pursuant to the Niagara County Contract Policy.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: April 7, 2026

Department Submitting agenda item: Economic Development

Date of Committee Meeting: April 13, 2026

Title: Authorization to Convey Certain Tax Liens to Niagara Orleans Regional Land Improvement Corporation

Brief Summary:

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**AUTHORIZATION TO CONVEY CERTAIN TAX LIENS TO NIAGARA ORLEANS LAND
IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired a tax lien on the following property commonly known as

(SBL 130.19-2-1) 3425 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara, and

WHEREAS, the property is a tax delinquent commercial parcel that requires environmental remediation, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition and other expenses) are in excess of the potential auction value of the properties, and

WHEREAS, the above property is not be needed for municipal purposes, and

WHEREAS, Section 1616 of the Not-for-Profit Law of the State of New York authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Treasurer had previously requested legislative approval to transfer the above tax lien in 2022 (ED-024-22) to the Niagara Orleans Regional Land Improvement Corporation ("NORLIC") with the understanding that the property will be put back on the tax rolls into a productive use, and

WHEREAS, the Niagara Orleans Regional Land Improvement Corporation promoted the tax liens to developers for purposes of redevelopment and reuse, and

WHEREAS, the Niagara Orleans Regional Land Improvement Corporation entered into an agreement with a private developer proposing an investment of over \$2,000,000, and

WHEREAS, the selected developer entered into a development enforcement mortgage; ensuring timely site development, and

WHEREAS, the selected developer conducted a private foreclosure and became the owner of title for the property on January 29, 2026, and

WHEREAS, the developer requests relief from taxes accruing during the foreclosure process, and therefore, be it

RESOLVED, pursuant to County Law Section 215 and Real Property Tax Law Section 902, outstanding tax liens for 3425 Hyde Park Blvd., Niagara Falls, New York be transferred to the Niagara Orleans Regional Land Corporation, and be it further

RESOLVED, that following the County Attorney's review, a contract with Niagara Orleans Regional Land Improvement Corporation to transfer tax liens, including 2026 and all previous years be executed.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA April 13, 2026

1. Call to Order
 - a. McKimmie, Godfrey, Nemi, Elder, Abbott, Bradt, Farruggia

2. Approval of minutes from previous meeting

3. Sheriff
 - Res.** - Forensic Comparative Science Specialists, LLC Professional Services.
 - Res.** - Shower Refinishing for NCSO Contract Extension.
 - Res.** - RP Oak Hill Building Co Inc Walk-in Cooler & Freezer Project Change Order 7 Revision & Contract Extension
 - Res.** - Sole Source Overhead Door for Perimeter Gate Repair.
 - Res.** - Amendment "Sixth" of Securus Contract for Inmate Communication Services.
 - Res.** - Budget Mod. - Accept FY23 Explosive Detection Canine Team Grant.
 - Res.** - Create & Fill Two Temporary Correction Officer Positions.
 - Res.** - Budget Mod. - Accept Red Team Exercise Grant.
 - Res.** - Accept Extension of FY21 Statewide Interoperable Communication Formula Grant.
 - Res.** - Accept Extension of FY23 Statewide Interoperable Communication Formula Grant
 - Res.** - Accept Office of Victim Services Grant Revised Amount

4. Probation
 - Res.** - Accept Strive II Grant Award

5. District Attorney
 - Res.** - Accept Criminal Justice Discovery Reform Grant.



Community Services Committee

AGENDA - Meeting of April 13, 2026

1. Call to Order

- a) Abbott, Bradt, Gooch, Godfrey, Nemi, Robins, Speranza

2. Approval of Minutes of March 09, 2026

3. Department of Public Health

- a) Budget Modification – Accept JUUL Settlement Funds – Create Public Health Specialist Position
- b) Budget Modification – Accept Performance Incentive Initiative Funds – Nursing Division
- c) Budget Modification – Reappropriation Disability Funds – Emergency Planning
- d) Budget Modification – Reappropriation Public Health Infrastructure Grant Funds

4. Department of Mental Health

- a) 2026 Budget Modification – Closeout Funding for Dale Association
- b) 2026 Budget Modification – Peaceprints
- c) Committee Approval – DOJ BJA COSSUP Grant Renewal Application
- d) Committee Approval – SAMSHA Children's Mental Health Initiative Grant Application

5. Employment & Training

- a) Budget Modification – Accept Additional \$115,682 Renewable Energy Training Initiative (RETI) Funding 2026

6. Motion to Adjourn



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY APRIL 13, 2026
MEETING NO. 4
5:30 PM

1. **Call to Order**
2. **Meeting Minutes – Approval**
 - a. March 9, 2026
3. **Informational Technology - Approval**
 - a. Award Security Cameras and Equipment for Public Works Facility
 - b. Budget Modification – Additional Microfocus Retain Storage
4. **Parks – Approval**
 - a. Bid for Used Equipment – County Golf Course
 - b. Environmental Field Day, June 3rd, (4th Rain Date), Soil & Water, Royalton Ravine Park
 - c. Royhart Class of 1976, 50th Class Reunion, July 11th, Royalton Ravine-Memorial Music Pavilion
 - d. PDGA Amateur World Championship Disc Golf Tournament, August 11-15 -Burmester Park
5. **Buildings and Grounds – Approval**
 - a. Replacement Flooring at Lockport Courthouse
6. **Engineering – Approval**
 - a. Budget Modification
 - i. Balmer Rd and Ransomville Rd Culverts NO.109-14 and 17-1, CATCO
 - ii. Ewings Rd/18 Mile Creek and Quaker Rd over Golden Hill Creek Bridge NY Project, Edbauer
 - b. Change Orders
 - i. Magistrate Court Room Renovation, CIR Electrical, No Cost Time Extension NO.1, EPN2403
 - ii. Magistrate Court Room Renovation, JW Danforth-Plumbing, No Cost Time Extension NO.1, EPN2403
 - iii. Magistrate Court Room Renovation, JW Danforth-Mechanical, No Cost Time Extension NO.1, EPN2403
 - c. Correction
 - i. Gasport Rd Bridge over Eighteen Mile Crk. Bridge Replacement, Mott McDonald, NO.4
7. **Highway – Approval**
 - a. Award
 - i. County Road Painting and Striping, SPM Inc.
 - ii. Control of Roadside Vegetation, DeAngelo Contracting Services, LLC
 - iii. Niagara County Bid Book
 - iv. Sole Source – Caterpillar

- v. Sole Source – Gradall Machinery
- vi. Emergency Purchase - Fuel Island Equipment

8. Administration – Approval

- a. Transfer 245 30th Street, Niagara Falls, NY 14303 to Niagara Orleans Regional Land Improvement Corporation (NORLIC)
- b. Acceptance of 5311 Capital Project Agreement - Bus Reimbursement



Administration Committee

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Today's Date: 04/08/2026

Department Submitting agenda item: County Attorney

Date of Committee Meeting: 04/13/2026

Title: CLAIM SETTLEMENT DAVID HOFFMAN V. COUNTY OF NIAGARA ET AL. NIAGARA COUNTY INDEX NO. E186245/2025

Brief Summary: SETTLEMENT

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs: \$45,000

Benefits & Risks:

**CLAIM SETTLEMENT
DAVID HOFFMAN V. COUNTY OF NIAGARA, ET AL.
NIAGARA COUNTY INDEX NO. E186245/2025**

WHEREAS, the County of Niagara self-insures its general liability coverage, and

WHEREAS, such loss fund is fully funded and separate from the General fund, and

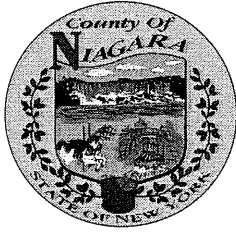
WHEREAS, the County Legislature is authorized under Section 6-N of the General Municipal Law to approve claim settlements in excess of \$25,000.00, and

WHEREAS, on or about December 17, 2023, David Hoffman was injured in a motor vehicle accident while on Wilson Cambria Road, located in the Town of Wilson, New York, when a Niagara County Sheriff's vehicle which is owned and maintained by Niagara County collided with Mr. Hoffman's vehicle, and

WHEREAS, the case David Hoffman v. County of Niagara, et al., now presents an opportunity for settlement thereby avoiding additional litigation, trial and adverse judicial determinations, now, therefore, be it

RESOLVED, that the authority to disburse the David Hoffman v. County of Niagara, et al., litigation, in settlement, is given to the Risk & Insurance Manager in the amount of \$45,000.00 upon completion and receipt of a General Release for Niagara County and all other agents and employees of Niagara County and Stipulation of Discontinuance from plaintiff's and County's counsel.

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: April 8, 2026

Department Submitting Agenda Item: Human Resources

Date of Committee Meeting: April 13, 2026

Title: *Summer Hours 2026*

Brief Summary: Summer Hours schedule for the period June 28, 2026 through September 5, 2026. Hours of operation for participating departments will be 8:30 a.m. to 4:30 p.m. This has been a tradition in Niagara County to have this summer schedule for those departments that participate. Those departments and employees appreciate the summer schedule.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

SUMMER HOURS – 2026

WHEREAS, the County has agreed to a ten-week period for a summer work schedule change and,

WHEREAS, it was agreed that this new schedule will apply only to those departments and employees who are on a Monday through Friday, 9:00 a.m. to 5:00 p.m. schedule, now, therefore, be it

RESOLVED, that effective June 28, 2026 through September 5, 2026 the work schedule of the County employees mentioned above will be 8:30 a.m. to 4:30 p.m. with the following regulations:

1. Any department required by local regulations or law to remain open until 5:00 p.m. may be exempt from this schedule.
2. Each Department Head is authorized to return to the 9:00 a.m. to 5:00 p.m. schedule if the new hours cause operational problems, or if the employees abuse the new work schedule.
3. This agreement is for the ten-week period as stated above and will not be repeated without further Legislative action.
4. Public notice of the hours will be posted in all County offices affected.
5. Any deviation from the above must be cleared with the Human Resources Department.

ADMINISTRATION COMMITTEE